Sun City Shadow Hills®
by Del Webb®

Resident Handbook

Sun City Shadow Hills Community Association
80814 Sun City Blvd, Indio CA 92203 • (760) 345-4349 Office • (760) 345-4102 Fax

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WELCOME FROM THE HOA BOARD

Dear Resident(s),

On behalf of the Sun City Shadow Hills Board of Directors, we would like to welcome you to the community. We look forward to meeting you, whether it be walking down the street, at the pool or at a community function.

The Board of Directors operates and governs the Homeowners Association. The Board is elected (from the community and by the community), to oversee the daily functions and financial responsibilities of the Association. The Board is also responsible for maintaining members' compliance with established Rules and Regulations and Bylaws of the Association.

Our community website (**www.scshca.com**) is the official communication channel between the Board of Directors and membership. Upcoming activities, events, important announcements, a community calendar, Bylaws, architectural review forms, and volunteer committee information can all be found there. The website provides ready answers to most questions asked by homeowners. But if you don't find the information you need, click on "Ask a Question" to receive answers from your Information Advisory Committee, HOA Board and/or management. Please take time as soon as possible to login and register at **www.scshca.com** and familiarize yourself with this great resource and get to know your community and neighbors.

Another excellent way to stay informed and up to date is to sign up for the Monday "Email Blasts". You will begin receiving weekly, Monday Email Blasts and occasional critical alerts, on an as needed basis. To receive this email blast you need to complete the online form by going to www.scshca.com, logging in, and clicking on Email Blast.

The View, our monthly magazine, features a calendar of events, activities, and feature stories about your neighbors.

As a resident, you may have some ideas on how you would like to improve your property. The specific provisions regarding what can and cannot be done to your property is covered in the Bylaws, Rules and Regulations, CC&R's and Design Rules provided to you during the home purchase process; copies are also available on the community website. The Design Review Committee evaluates your plans for the exterior like landscaping, repairs, remodeling, painting, decks, fences, trees, and replacements roofs. All modifications to the exterior of your property ***must*** be submitted to the Design Review Committee for approval ***before*** any work begins. Its purpose is to protect our scenic environment and maintain the value of our homes. If work is started without prior approval, the homeowner risks being cited for a covenant violation and may be required to alter or remove the changes.

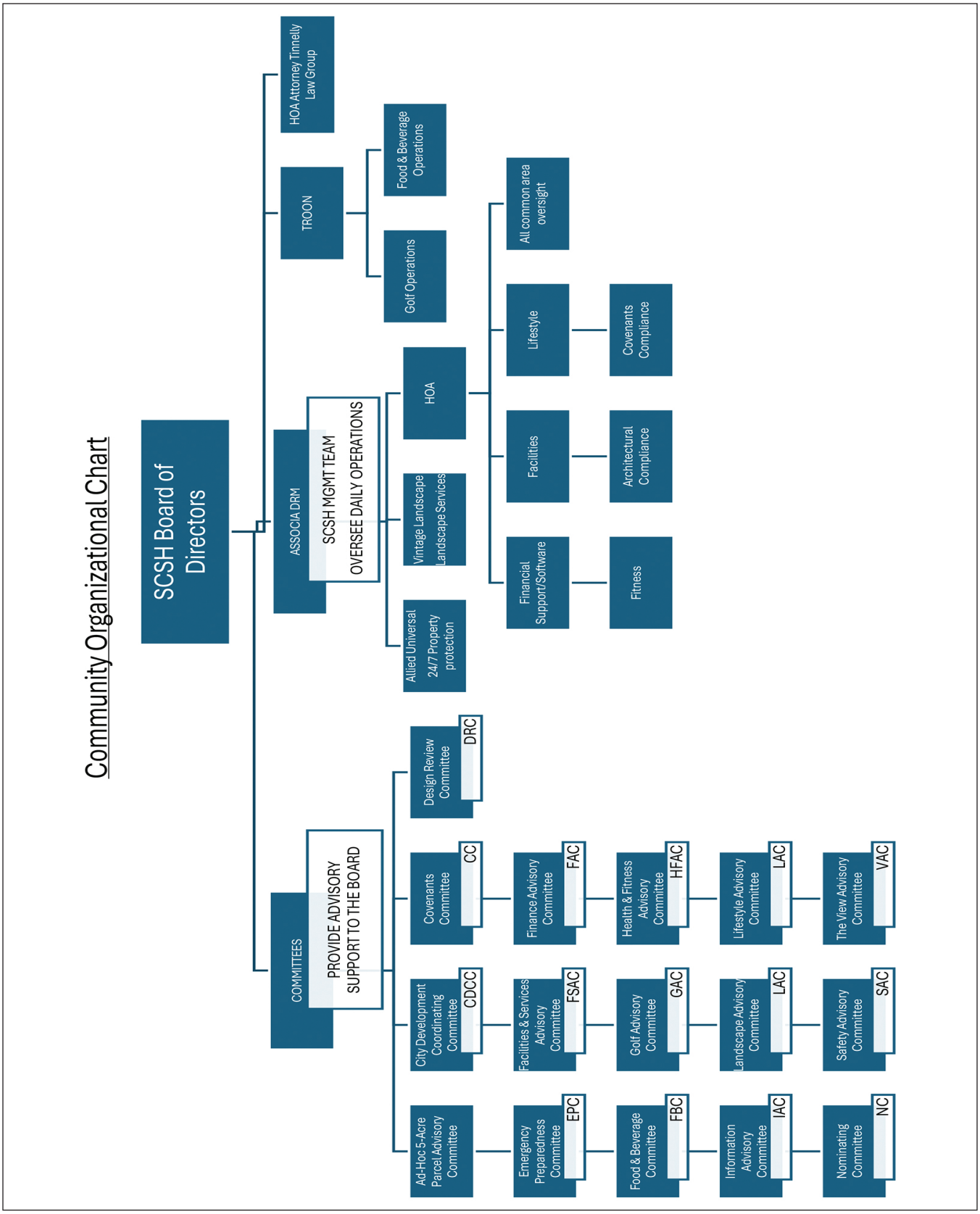
Information on some of the questions you may have is included in this Resident Handbook. Also, you may contact our property management company, Associa-DRM (Desert Resort Management). They can be reached through the Association Office or at 760-346-1161.

Again, welcome to the Sun City Shadow Hills Community! We look forward to you falling in love with this neighborhood as much as we have. We know you'll find our neighborhood a great place to live and we encourage your participation in our activities and functions.

Sincerely,

Sun City Shadow Hills Homeowners Association Board

COMMUNITY ORGANIZATIONAL CHART



Board of Directors

Scott Pessin
President
scott.pessin@scshca.com

Barbara Prezlock
Vice President
barbara.prezlock@scshca.com

Terry Coon
Treasurer
terry.coon@scshca.com

Linda Aasen
Secretary
linda.aasen@scshca.com

Larry Siegel
Member at Large
larry.siegel@scshca.com

Board member elections are held every spring.

Advisory Committees

City Development Coordinating Committee	citydevelopment@scshca.com
Covenants Committee	covenants@scshca.com
Design Review Committee	designreview@scshca.com
Emergency Preparedness Subcommittee	epsc@scshca.com
Facilities Services Advisory Committee	facilities.services@scshca.com
Finance Advisory Committee	finance@scshca.com
Food & Beverage Advisory Committee	foodbeverage@scshca.com
Golf Advisory Committee	golf@scshca.com
Health & Fitness Advisory Committee	healthfitness@scshca.com
Information Advisory Committee	information@scshca.com
Landscape Advisory Committee	landscape@scshca.com
Lifestyles Advisory Committee	lifestyles@scshca.com
Safety Advisory Committee	safety@scshca.com
The View Advisory Committee	viewcommittee@scshca.com

CONTACT INFORMATION

Sun City Shadow Hills Community Association

80814 Sun City Blvd, Indio CA 92203

www.scshca.com

(760) 345-4349

Homeowner Association (HOA)	Ext. 1
Montecito Clubhouse	Ext. 2120
Montecito Fitness Center	Ext. 2111
Santa Rosa Cluhouse	Ext. 2201
Shadow Hills Golf Club South	Ext. 2305
Shadow Hills Golf Club North	Ext. 2211
Shadows Restaurant	Ext. 2311

Cari Burleigh General Manager	Ext. 2102 cari.burleigh@associa.us
Vanessa Ayon Assistant General Manager	Ext. 2106 vanessa.ayon@associa.us
Jesse Barragan Director of Facilities Maintenance	Ext. 2402 jesse.barragan@associa.us
Phil Vigil General Manager of Shadow Hills Golf Club	Ext. 2301 pvigil@troon.com
Amber Galindo Fitness Director	Ext. 2112 amber.galindo@associa.us
Connie King Lifestyle Director	Ext. 2124 connie.king@associa.us
Liz Gutierrez Lifestyle Coordinator	Ext. 2123 elizabeth.gutierrez@associa.us
Veronica Moya Lifestyle Coordinator	Ext. 2122 veronica.perez@associa.us
Audio Visual Office	Ext. 2130 av@scshca.com
Gus Ramirez Communications Manager	Ext. 2204 gus.ramirez@associa.us
Joe Rubio Communications Assistant	Ext. 2104 joe.rubio@associa.us

Jefferson Front Gate (Phase 1 & 2)	(760) 345-4458
Avenue 40 Front Gate (Phase 3)	(760) 342-4725

HOURS OF OPERATION

Homeowners Association (HOA)
80814-B Sun City Blvd, Indio CA 92203
Monday – Friday: 9:00 am – 12:00 pm,
1:00 pm – 4:00 pm
First Saturday of the Month: 8:00 am – 12:00 pm

Montecito Clubhouse
80888 Sun City Blvd, Indio CA 92203
Daily: 6:00 am – 10:00 pm

Lifestyle Desk
80888 Sun City Blvd, Indio CA 92203
Daily: 8:00 am – 8:00 pm

Montecito Fitness Center
80814-A Sun City Blvd, Indio CA 92203
Daily: 5:00 am – 8:00 pm

Santa Rosa Clubhouse
81420 N Sun City Blvd, Indio CA 92203
Daily: 6:00 am – 9:00 pm

Shadows Restaurant
80875 Avenue 40, Indio CA 92203
www.theshadowsrestaurant.com

Shadows Terrace
80875 Avenue 40, Indio CA 92203
www.theshadowsrestaurant.com/terrace

Santa Rosa Bistro
81420 N Sun City Blvd, Indio CA 92203
www.theshadowsrestaurant.com/bistro

Montecito Café
80888 Sun City Blvd, Indio CA 92203
www.theshadowsrestaurant.com/cafe

Food & Beverage Hours Vary
Visit the Shadows Website for the Latest Hours

All hours are subject to seasonal change.

COMMUNITY UTILITY SERVICES

Here are a few of the community utility services for your reference. We hope you will find this information useful as you enjoy your new home!

Gas
Southern California Gas Co.
45123 Towne St
Indio CA 92201
(800) 427-2200

Electric
Imperial Irrigation District
81600 58th Ave
La Quinta CA 92253
(800) 303-7756 or (760) 335-3640

Bulk Internet
Frontier Communications
(844) 660-0648, and select prompt 1

Refuse Disposal
Burrtec Waste & Recycle
53600 Polk St
Coachella CA 92236
(760) 340-2113
Trash Pickup: Tuesdays

Water (Phase 1)
Properties West of Canal
Coachella Valley Water District
51501 Tyler St
Coachella CA
(760) 398-2651

Water (Phase 2 & 3)
Properties East of Canal
Indio Water Authority
83101 Avenue 45
Indio CA 92201
(760) 391-4038

Post Office
United States Postal Service
79125 Corporate Center Dr
La Quinta CA 92253
(760) 771-2465

Contact the La Quinta Post Office and let them know you will be moving into Sun City Shadow Hills, give them your new address and what date you would like your mail delivery to begin. *Mail will not be delivered to your new address until you contact the post office with your move-in date!* The zip code for Sun City Shadow Hills is 92203.

Please contact all of the utility companies directly with questions about the services they will be providing you.

LIFESTYLE

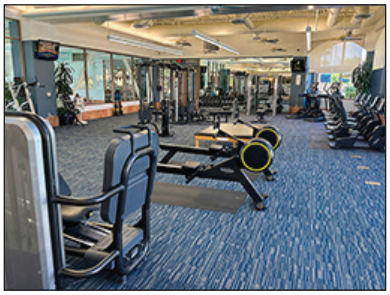
Looking for a vast array of amenities? You've come to the right place. Sun City Shadow Hills is a wildly popular Coachella Valley 55+ community offering an impressive list of amenities and activities.

Golf

Dining

Montecito Clubhouse

Santa Rosa Clubhouse



Fitness Centers

Pools

Sport Courts

Dog Parks

LIFESTYLE FRONT DESK & BUSINESS CENTER

The Lifestyle Front Desk & Business Center is located in the Montecito Clubhouse. A number of services are available to residents:

- Copies
- Sending/Receiving Faxes
- Airline Boarding Pass Printing
- US Postage Stamps

Costs vary for these services, please visit **www.scshca.com/businesscenter** for more information.

Phone: (760) 345-4349 ext. 2120
Fax: (760) 772-9891

8:00 am – 5:00 pm
7 Days/Week

LIBRARY

Read any good books lately? We have plenty in our Montecito Clubhouse library just waiting for you. We have all the authors from the latest bestseller list and many, many more. If you happen to have any recent bestsellers to donate, we would love to have them. Please review the list below to determine what we can and cannot accept.

We accept as donations:

- Hardcover and paperback fiction, historical/political, biographies/autobiographies
- DVDs and CDs (movies/audio books)
- Puzzles (no missing pieces, please)
- Recent magazines

We do not accept:

- Cooking, sports, self-help or “how to” books
- Coffee table or picture books
- Religious or travel books
- VCR tapes or music CDs

We request that the books be in excellent condition, and please donate no more than 10 per month, per household. Since our space is limited, please do not leave books that we cannot use as we must dispose of them. Thank you for supporting our library.

Please contact Barbara Perler at (760) 772-4484 or baramp@verizon.net if you wish to volunteer, or if you have any questions or comments about the library.

DINING – SHADOWS RESTAURANT & CATERING

The Shadows Restaurant offers excellent food, friendly service, and beautiful golf course and mountain views.

Hours

Restaurant Hours Vary
Visit the Shadows Website for the Latest Hours:
www.theshadowsrestaurant.com

All hours are subject to seasonal change.

Catering

We provide excellent food and offer spectacular outdoor and indoor settings throughout the Sun City Shadow Hills Community.

To plan and schedule your wedding, your anniversary, your birthday, your club event – or whatever event you need planned, contact Chef Jeff at (760) 702-0294.

Contact

80875 Avenue 40
Indio CA 92203
(760) 772-4342

GOLF

Golf is a much-loved part of the lifestyle at Shadow Hills. Our residents enjoy two courses, plus a lighted 18-hole putting course. Shadow Hills Golf Club's courses are a thing of beauty. A Schmidt-Curley, Inc. design, it spreads itself across the desert floor as seamlessly and elegantly as if it flowed into the valley from the surrounding mountains. As the shadows move across the valley, and the purples and browns of the desertscape mix with the deep greens of Shadow Hills, you'll understand where the name comes from! The course is challenging, yet playable.

The expansive practice facility has two tee levels, a short-game practice area with a true-to-speed green and a private practice area for group and one-on-one lessons with the professional staff. The 18-hole putting course surrounds the back side of the Montecito Clubhouse and is lit at night for residents' enjoyment.

Sun City Shadow Hills also offers golf Chartered Clubs for residents:

- Classy Niners
- Couples Golf Club
- Lady Putters
- Men's Golf Club
- Pairs 9-Hole Golf Club
- Tuesday Night Putters
- Women's Golf Club

So, come play Shadow Hills Golf Club and experience some of the most beautiful landscape the California desert has to offer.

FITNESS CENTERS

The Montecito Clubhouse is equipped with:

- State of the art Technogym cardio equipment including treadmills, elliptical trainers, upright, and semi-reclined bikes and ARC trainers
- Full line of selective resistance equipment, including Technogym strength and cable machines
- Free weights including dumbbells and kettlebells
- Indoor lap pool and spa
- Resort-style outdoor pool and spa

The Santa Rosa Clubhouse is equipped with:

- State of the art Cybex cardio equipment including treadmills, elliptical trainers, upright and semi-reclined bikes, and ARC trainers
- Full line of selective resistance equipment, including Cybex strength and cable machines
- Free weights including dumbbells and kettlebells
- Indoor walking track
- Resort-style outdoor pool and spa

Both Fitness Centers offer a variety of health and fitness activities including:

- Fitness classes
- Wellness programs
- Fitness orientations
- Personal Training (provided by Power of Fitness)

Make sure to schedule a complimentary fitness orientation by contacting the Montecito or Santa Rosa Clubhouse.

Hours of Operation

Montecito Fitness Center:
Daily: 5:00 am – 8:00 pm

Santa Rosa Fitness Center:
Daily: 6:00 am – 9:00 pm

POOLS

Sun City Shadow Hills invites you to relax at either of the two beautiful outdoor pools. The Montecito Clubhouse and the Santa Rosa Clubhouse each have a resort-style pool and spa for your enjoyment.

The Montecito also has an indoor lap pool for adult use only.

Pool Hours

Montecito Indoor Pool: 5:00 am - 8:00 pm
Montecito Outdoor Pool: 5:00 am -10:00 pm
Santa Rosa Outdoor Pool: 5:00 am -10:00 pm

Children's Pool Hours

November 1 - April 30

Montecito Outdoor Pool: 2:00 pm - 5:00 pm
Santa Rosa Outdoor Pool: 9:00 am - 12:00 pm

May 1 - October 31

Montecito Outdoor Pool: 9:00 am - 12:00 pm
Santa Rosa Outdoor Pool: 2:00 pm - 5:00 pm

Pool rules and regulations are included in the back of this handbook.

CHARTERED CLUBS & RESIDENT GROUPS

Spend your days enjoying exciting clubs, classes, and activities. You are invited to explore your interests, learn new skills or refine dormant ones all while making lifelong friends. You will find plenty of choices to stay physically active, have fun playing games, and explore your creative side.

To learn more about what these clubs have to offer, please see their monthly articles in *The View* magazine or online at www.scshca.com.

The clubs and groups at Sun City Shadow Hills are always expanding. Check back often.

Chartered Clubs

- Billiards Club
- Bocce Buddies
- Bowlers Club
- Bridge
- Bunco
- Camera Club
- Ceramics Club
- Classic Movie Club
- Classy Niners
- Community Singers
- Couples Golf
- Creative Arts
- Dance Club
- Desert Gardeners
- Desert Life
- French Club
- Games Plus
- Genealogy Club
- Gin Rummy
- Golden Seniors Social Club
- Happy Travelers Club
- Hiking Club
- Jewelry Club
- King & Queens Card Club
- Lady Putters
- Let's Meet and Eat Club
- Lively Liners
- Mah Jongg
- Meditation Over Medication
- Men's Golf Club
- Needles & Pins
- Newcomers Club
- Oke Dokey Karaoke
- Pairs 9-Hole Golf Club
- Pan Club
- Paper Crafters
- Performing Arts
- Pet Club
- Pickleball
- Pomettes
- Rainbow Friends
- Readers Ink Book Club
- Solos
- Snowbirds Club
- Table Tennis
- Tennis Club
- That's Entertainment
- Tuesday Night Putters
- Tutta Bella Vino
- Ukulele Strummers
- Veterans Club
- Women's Golf Club
- Writers Club

Resident Groups

- Democrats
- Hadassah
- Mountain View Church
- Republicans

VOLUNTEER OPPORTUNITIES

Sun City Shadow Hills offers many volunteer opportunities throughout the community. Here are just a few areas you can help out in . . .

Advisory Committees

Advisory committees are a valuable part of community. They assist the Board of Directors in making the decisions that affect the community as a whole.

- City Development Coordinating Committee
- Covenants Committee
- Design Review Committee
- Emergency Preparedness Sub-Committee
- Facilities Services Advisory Committee
- Finance Advisory Committee
- Food & Beverage Advisory Committee
- Golf Advisory Committee
- Health & Fitness Advisory Committee
- Information Advisory Committee
- Landscape Advisory Committee
- Lifestyles Advisory Committee
- Safety Advisory Committee
- The View Advisory Committee

Interested in serving on a committee? Fill out an Advisory Committee Interest Form and submit it to the HOA office.

Clubs

Have a hobby or interest not currently offered by an existing club? Why not start a new club?

Stop by the Lifestyle Desk in the Montecito Clubhouse for an information packet.

Lifestyle Desk

The Lifestyle Desk at the Montecito Clubhouse offers volunteer opportunities greeting guests, answering questions, selling tickets, and operating the business center. Stop by the Lifestyle Desk or call (760) 345-4349 ext. 2120 if you would like to help out.

Montecito Clubhouse Library

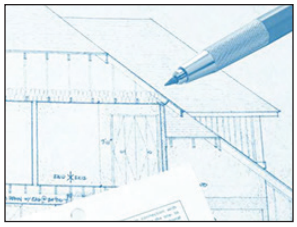
Please contact Barbara Perler at 760-772-4484 or baramp@verizon.net if you wish to volunteer, or if you have any questions or comments about the library.

COMMITTEES

Advisory committees are a valuable part of community. They assist the Board of Directors in making the decisions that affect the community as a whole. Are you interested in serving on a Committee? Fill out an Advisory Committee Interest Form: www.scshca.com/committeeinterest

City Development Coordinating Committee

Covenants Commitee



Design Review Committee

Emergency Preparedness Committee

Facilities & Services Advisory Committee

Finance Advisory Committee

Food & Beverage Advisory Committee

Golf Advisory Committee

Health & Fitness Advisory Committee

Information Advisory Committee

Landscape Advisory Committee

Lifestyles Advisory Committee

Nominating Committee

Safety Advisory Committee

The View Advisory Committee

THE VIEW MAGAZINE

The View magazine is constantly in service to our community as our "journal of record," bringing together every source of news within and about Sun City Shadow Hills. Nowhere else can residents find monthly articles from our own HOA board and its advisory committees; Lifestyle, Fitness, and golf; and all chartered clubs plus many feature stories about interesting neighbors – all highlighting the quality of life that we enjoy. Many local businesses also advertise in *The View*, making it a trusted first stop for residents who need a wide range of services.

The mission of *The View* is to promote the community and recognize the individuals who contribute to the identity of the community, and to impart information relevant to the community as a whole.

The View is delivered at the beginning of each month to your mail tube.

COMMUNITY WEBSITE

Sun City Shadow Hills® by Del Webb®

Search Profile Log Out

Home News Lifestyle Fitness Residents Emergency HOA Documents Communication Calendar Marketplace Gate Directory Contact

Welcome, Resident

Ask a Question

Do you have questions about things going on in our community? To receive answers from your Information Advisory Committee, HOA Board, and/or Management, click below.

Ask a Question

FAQs

Homeowner's Handbook

Visit our community website!

Go to: www.scshca.com

Log in today and stay up to date with the latest happenings at Sun City Shadow Hills

- Important HOA Announcements
- Upcoming Events
- Resident Corner
- Documents
- Podcast
- Board Meeting Videos
- Classified Ads
- Resident Directory

And so much more!

EMAIL BLASTS (E-BLASTS)

Want to . . .

be among the first to know what's happening in Sun City Shadow Hills?

Sign up for the Monday email blast!

Fill out the Announcements by Email Request Form online at www.scshca.com/emailsignup or stop by the HOA office to sign up.

You will begin receiving our weekly email blast each Monday morning, letting you know what is happening in our community that week. You will also receive critical alerts.

Sun City Shadow Hills®

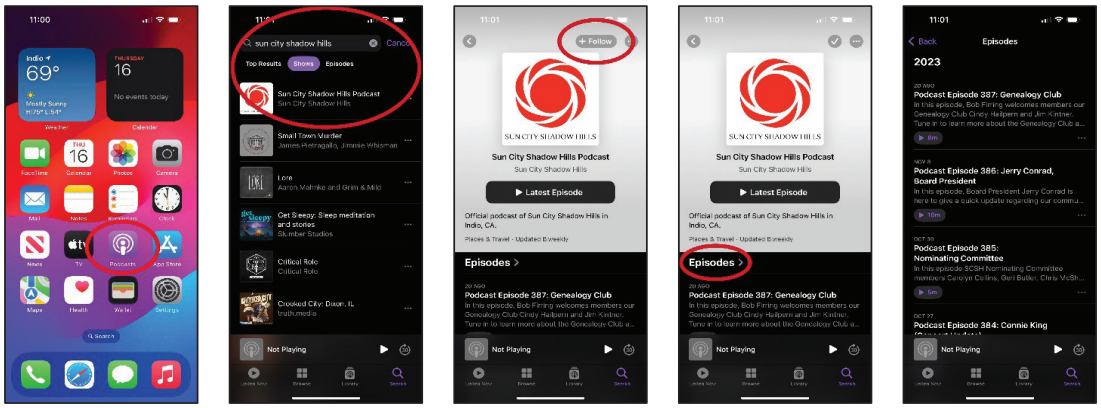
Sun City Shadow Hills Podcast

Listen on Your Computer

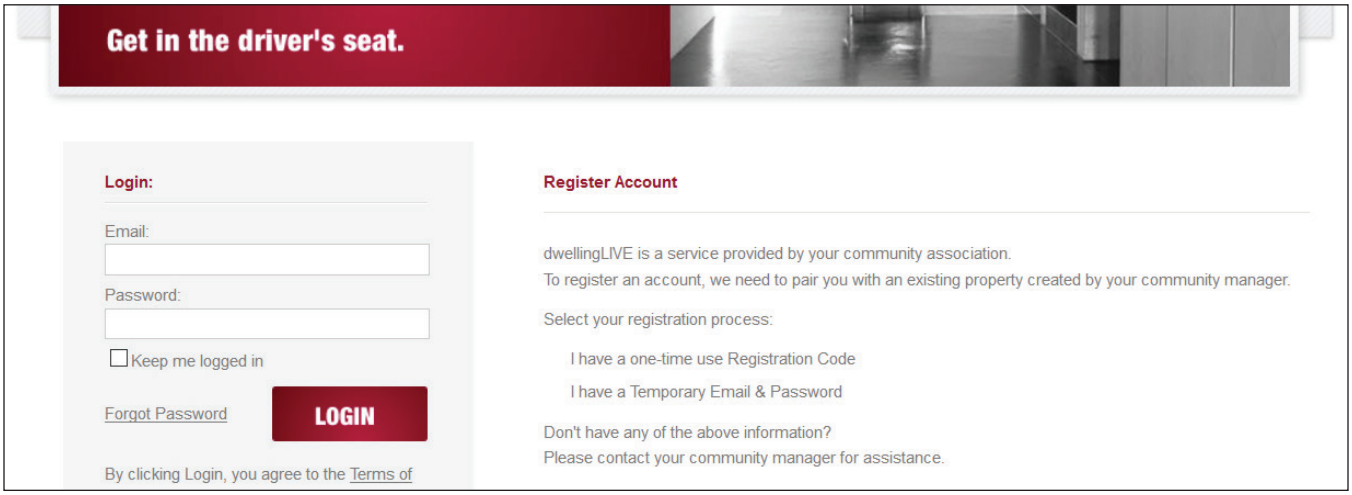
1. Visit **www.scshca.com**. If you are not logged in, click on “Login” at the top-right of the page to access the Resident area of the website.
2. Once logged in, click on “Communication” on the navigation menu and then click on “Podcast”.
3. Scroll down through the various podcast episodes and click on the play button of the episode you would like to listen to.

Subscribing on your iPhone or iPad

1. Open the “Podcasts” app included with your iPhone or iPad.
2. Click on the “Search” button and type in “sun city shadow hills” in the search bar. In the results, click on “Sun City Shadow Hills Podcast” under Shows.
3. Click on the “+ Follow” button. The Sun City Shadow Hills Podcast will be added to “Library” and the latest episode will download. New episodes will automatically be downloaded to your iPhone or iPad.
4. You can listen to past episodes by clicking on “Episodes”.



FRONT GATE ACCESS WITH DWELLINGLIVE



This online visitor management system allows you to have the ability to manage your visitor list for the community entry gates, view your guest history, manage your users and vehicles and receive real-time text/email notifications when guest are registered or guest passes are issued or denied.

Please use this temporary registration code issued at the HOA office during registration and follow the three simple steps below to register and begin using this useful management system:

Step 1

- Login to: https://community.dwellinglive.com
- Click on “I have a one-time use registration code”
- Enter your temporary code
- Complete the registration process. You will be automatically logged in.

Step 2

- Select [My Account] to:
- Set up/edit account users including contact information
- Login email and password editing
- Text and email notification preferences
- Edit call-in password to verify identify when calling the gate (if applicable)

Step 3

- Select [Home] to:
- Manage your temporary, permanent, restricted and party guest lists
- Prioritize phone numbers for contact by gate attendant
- Please use caution with permanent guests!

If you have any questions regarding login assistance, please contact the HOA office at (760) 345-4349.

Exisiting homeowners may request a temporary code online at www.scshca.com/dwellinglivecode and then follow steps 1-3 above.

VENDOR ACCESS

There are three possible ways for a vendor to gain access onto Sun City Shadow Hills property, for the purpose of providing services to residents.

Program 1:

- Vendors not equipped with transponders are allowed 5 Vendor Service Passes per month, per company, per vehicle.
- The homeowner MUST call one of the gates every time vendor access is needed and place the vendor on their guest list by company name.
- The homeowner is NOT responsible for the vendor while on Sun City Shadow Hills property.

Program 2:

- The NON-Transponder Program allows the vendor to gain access to the property 5 service passes per month, per company, per vehicle, without the homeowner calling the gate.
- Vendors are required to complete the Non-Transponder Program Form providing current registration, insurance, and a valid driver's license. The vendor is responsible for ensuring three documents are current and provided to Edward to remain active on homeowner's vendor list.
- Vendors registered to this program are placed on the resident's Permanent Vendor list. The homeowner does not need to call the gate prior to entry, nor is the homeowner responsible for the vendor while on Sun City Shadow Hills property.

Program 3 (Vendor Program):

- The Transponder Program allows vendors unlimited access privileges through all 6 gates in Sun City Shadow Hills ONLY during vendor hours.
- Vendors are required to complete the Transponder Program Form, provide, and maintain current vehicle registration, insurance, a valid driver's license, and pay any required fees.
- Vendors registered to this program are placed on the "Transponder Equipped Vendor List" which contains over 600 vendors. The list is available online at www.scshca.com/frontgate.
- If the vehicle equipped with the transponder is unavailable, the vendor must use the guest lane and acquire one of the 5 Vendor Service Passes. The homeowner is NOT responsible for the vendor while on Sun City Shadow Hills property.

Vendors may contact Edward Nunez, Facilities Coordinator, to obtain the Vendor Access Program forms, (760) 345-4349, ext. 2401 or you may obtain a copy at either manned guardhouse, located at the entrance of Phase I or Phase III.

As with any program, special circumstances will, from time to time, present themselves. Please contact our Facilities Coordinator at (760) 345-4349 ext. 2401, and they will work with you toward an equitable resolution in the best interests of our residents.

VENDOR ACCESS (CONTINUED)

Vendor Access Limitations

Vendors, with a valid pass, may be granted access into SCSHCA, except on Sundays, to perform routine (non-emergency) outdoor residential construction or maintenance service according to the following schedule:

- Monday through Friday 7:00 am to 6:00 pm
- Saturday 8:00 am to 6:00 pm (or as permitted by City of Indio or County of Riverside Ordinances)

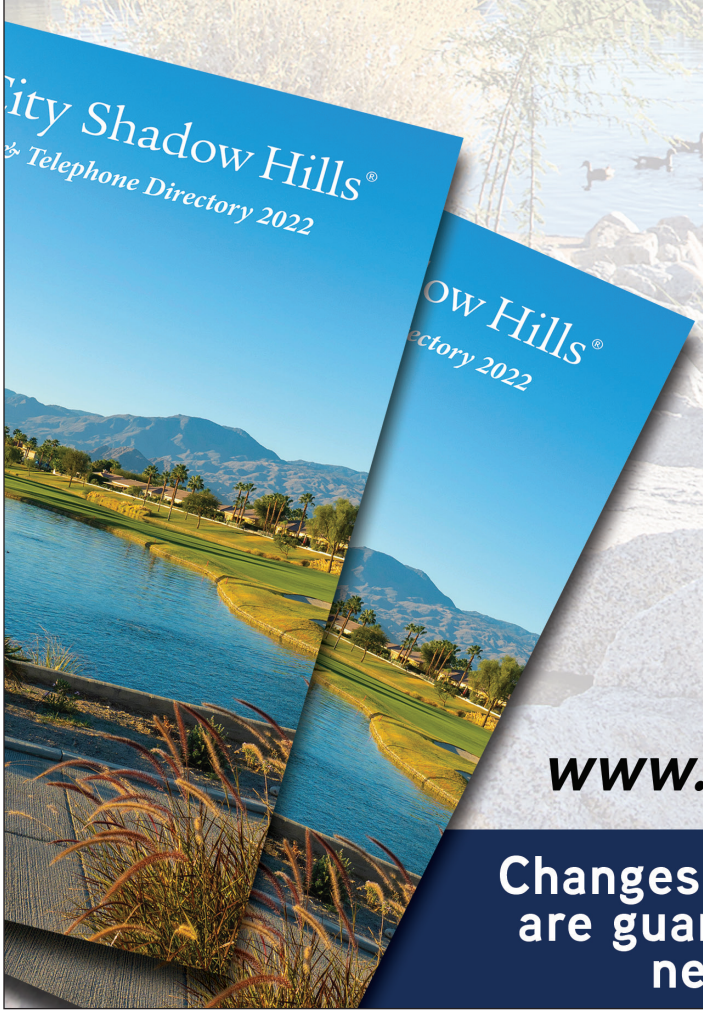
No access and no work is allowed on the following nationally observed holidays:

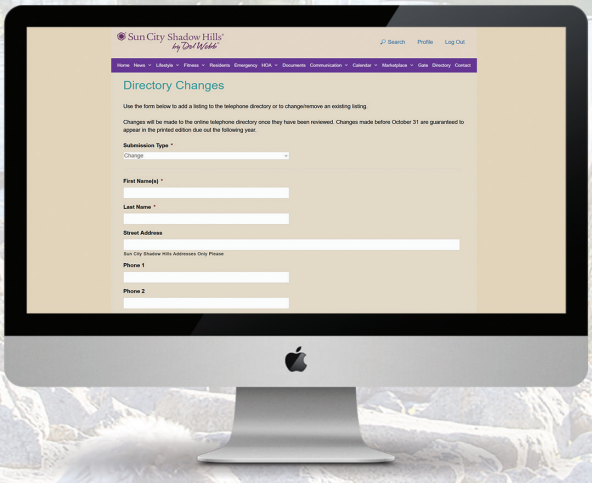
- New Year’s Day
- Martin Luther King Jr. Day
- President’s Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Emergency exceptions will be considered; please call the Jefferson Main Gate at (760) 345-4458.

Be Included in the Next Printing Of Our Telephone Directory

The Sun City Shadow Hills Community & Telephone Directory is managed electronically on our community website. The online version of the directory is always up to date.





To add a listing or to change/remove an existing listing, visit:
www.scshca.com/directory

Changes made before October 31 are guaranteed to appear in the next printed edition.

GENERAL & COMMUNITY INFORMATION

Mail Tubes: Mail tubes are for Association-approved items such as The View and notices preapproved by the HOA. Tubes are located next to your mailbox.

The View: Our community magazine is delivered at the beginning of each month to your mail tube. It is a monthly calendar of events and activities in the clubhouses and classes at the fitness centers. Clubs, resident groups and organizations provide monthly updates and contact information. It also includes feature stories about your neighbors and other articles of interest in SCSH. It is advertiser supported.

Sun City Shadow Hills Website: Our community website, www.scshca.com, is the premiere source of up-to-date information about the community, clubs, organizations, committees and special events. The website provides ALL the information you need, including the CC&R Rules and Regulations and other Design Guidelines, you may want to periodically review. Login and register today! YOUR INFORMATION IS NEVER GIVEN TO ANYONE FROM THIS SITE.

Community Directory: Your name and address, phone number and e-mail address will only be added with your permission. Information changes can be done on-line.

Library: Our free lending library is located in the Montecito Clubhouse in the front lobby. It is run and managed by community volunteers.

Trash and Recycling: Burrtec is the service provider for trash. Pick-up is on Tuesday. You may put your bins out on Monday after 4 pm. Bins need to be back in your garage by 10 pm on Tuesday. For more information on Burrtec, see the enclosed flyer.

Events: The Lifestyle Department (offices in the Montecito Clubhouse) is responsible for assisting clubs and residents with all scheduling of events. There are kiosks located at the Montecito Clubhouse lobby and in cubical bins at the Santa Rosa Clubhouse that have up-to-date flyers of all events/activities.

Lifestyle Desk: The Lifestyle Desk is in the Montecito Clubhouse lobby. There are many volunteer opportunities at this desk like selling tickets to events, answering questions and providing assistance to residents as needed.

Computers: There is one computer for community use located near the library in the Montecito Clubhouse.

Wi-Fi: If you are using your own laptop or mobile device, wi-fi is available at both clubhouses. Visit the front desk to receive the login credentials.

Pool & Spa

Children ages 4 - 16 are permitted only in the outdoor pool, not in the spa.
Please note that pool hours for children rotate at each clubhouse according to the season:

November 1 - April 30

- Montecito Outdoor Pool: 2:00 pm - 5:00 pm
- Santa Rosa Outdoor Pool: 9:00 am - 12:00 pm

May 1 - October 31

- Montecito Outdoor Pool: 9:00 am - 12:00 pm
- Santa Rosa Outdoor Pool: 2:00 pm - 5:00 pm

We ask that everyone observe these important safety and hygiene measures:

- Floats, balls, toys, innertubes, and inflatable devices are not permitted unless required for medical reasons. (You may use swim pool “Noodles”, “Noodle Chairs” and kickboards)
- No diving, running, or jumping.
- No hanging/sitting/climbing on pool lane dividers. No swinging/ hanging/sitting on handrails.
- Please shower before entering the pool or spa, and re-shower after using any suntan lotion before re-entering the pool or spa. Suntan oil is not permitted.
- No bandages of any type may be worn in the pool or spa.
- Incontinent persons of any age may not use the pool or spa at any time. Diapers of any type also are not permitted.

Proper Attire – Food and Beverages – Pets – No Smoking

- Proper swimming attire is required in the pool or spa: no cut-offs, underwear, or street clothing.
- Food, canned beverages, or plastic cups may be used in the sun lounge areas and wherever tables are provided. Glass containers of any kind are forbidden.
- Food and drinks are not permitted in the pool or spa, or within 4 feet of the water.
- Pets may not enter the fenced pool areas except for permissible reasonable accommodation.
- Smoking is forbidden inside the pool/spa area.
- Chairs and umbrellas must be a minumum of four feet from the pools/spas.
- Umbrellas must be properly secured.

Fitness Center

- Please sign in with your resident card each day at the Front Desk for admission to the Fitness Center.
- An Informed Consent Form must be signed by each resident before using the fitness center and indoor/outdoor pool area.
- Using cell phones is not permitted in the workout area.
- Proper fitness attire (including athletic shoes) is required on the gym floor.

Please maintain reasonable decorum in all clubhouse facilities and be considerate of others. Loud or erratic behavior is never acceptable.

Guidelines for Guests

Please sign in each day at the Front Desk for admission to the Fitness Center and pool/spa area.

Guests must adhere to all above safety and hygiene guidelines as well as rules for personal conduct.

- If not accompanied by a resident, each guest must present a Guest Card to use the facilities.
- All guests require a wristband to use the facilities from April 1 – 30.
- Guests unaccompanied by a resident may only use the Fitness Center after 12 pm from November 1 – April 30.
- Guests may be asked to relinquish the use of any fitness equipment when residents are waiting to use it.

DOG WALKING PARKS

Our community is very pet friendly. Dog walking is encouraged, and there are dog parks located in Phase 1, Division 7, and Phase 3, Division 16, as well as the common area surrounding the Jefferson Front Gate (Phase 1). Residents are also allowed to walk their dog(s) along (up to) 9 feet of the grassy area where parts of the golf course touch pavement and cross the street. One exception is where Avenida Sombra intersects with Sun City Boulevard on the north side of Avenida Sombra. The curb there is painted red to signify no parking or dog walking, as this area has been determined to be a safety risk.

Many residents have thought that the grassy areas touching the street were not part of the golf course but when Sun City Shadow Hills was developed, any portion of the property that was designated golf course by Del Webb/Pulte was, in fact, legally deeded as golf course.

Current HOA regulations read:

2.20.4 of Rules & Regulations
"Pets are not permitted on the golf course at any time. Exception: Other than no dog walking at Avenida Sombra where Avenida Sombra meets Sun City Blvd. behind hole number 7, all other areas where the golf course crosses a street, you may walk your dog along the edge of the Golf Course as long as you and your dog do not walk beyond nine feet (9') from the edge of the street or sidewalk."

Accepted by the Board 1-29-18

The HOA strongly encourages pet owners to read those rules and regulations pertaining to pets within our community. The rules can be found in the Sun City Shadow Hills Community & Telephone Directory.

Pet owners are responsible for the removal and proper disposal of their pet's litter from the common areas as well as the pet parks. Failure to comply with the pet rules are a violation of 2.20.4 of Rules & Regulations and may result in a fine.

Maps of the dog parks and walking areas are available online at scshca.com/dogparks or in the Community & Telephone Directory publication.

TRASH COLLECTION

Trash collection occurs every Tuesday beginning at 7 am Trash containers may be placed out front of your home. You may put your bins out on Monday after 4:00 pm. Bins need to be back in your garage by 10:00 pm Tuesday. Burrtec is the company responsible for waste disposal and payment to Burrtec is automatically paid through your property taxes.

Burrtec Holiday Closures

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

When a holiday falls on or before our pick-up day, Tuesday, pick-up will be on Wednesday.

For more information, call Burrtec at (760) 340-2113 or email
customerservice@burrtecdesert.com

Yard Service

The driver will get barrels from behind the gate and place them behind the gate once emptied.

- $17.64 Monthly
- One-time start-up fee: $14.34
- Qualified handicapped – No charge

Note: This rate includes 1 trash,1 green waste, and 1 recycle barrel. Rates subject to change.

FINES, PENALTIES AND RELEASE OF LIABILITIES

SCHEDULE OF MONETARY PENALTIES

As required by California Civil Code 5850, the Board of Directors has adopted and hereby distributes the following schedule of potential fines that may be imposed following a hearing by the Board of Directors, for a violation of any rule, regulation or other provision of the Governing Documents of the Sun City Shadow Hills Community Association.

Violation		Fines
Animal Control	Not on leash	$50
Animal Control	Dangerous/Aggressive behavior	$250
Animal Control	Not picking up dog feces	$50
Architectural	Landscaping without DRC approval	$100
Architectural	Exterior work started without DRC approval	$200
Architectural	Failure to maintain yard/property	$50 per/wk.
Golf Course	Violation of Golf Play Rules & Regulations	$50
Residency /Occupancy	Residency/Occupancy	$100
Renting/ Leasing	Renting/leasing residence in violation of Governing Documents	
	1st Offense	$500
Traffic Rules	Speeding	$200
Traffic Rules	Stop Sign Violation	$200
Traffic Rules	Miscellaneous Moving Violations	$50
Traffic Rules	Reckless Driving	$200
Traffic Rules	Damage to Common area Property (plus costs incurred by the Association, if any, may be added to the listed fines)	$100
Traffic Rules	Unlicensed driver	$100
Traffic Rules	Parking Violations	$25
Traffic Rules	Handicap Parking Violation	$200
Garage Door	Open and unattended garage door	$25
Entrance/Exit Gates	Damage to Gates (plus costs incurred by the Association, if any, may be added to the listed fines)	$100
Code of Conduct	Code of Conduct Violations	$50
	Code of Conduct Violation Verbal Threats	$200
Violation Gov. Docs.	Any governing document violations not specifically identified on schedule. Example *Trash Containers not stored.	$25

- **Any fine may be doubled for repeat offenses.**
- **All speeding and stop sign violations are fined in the amount of $200 for the first citation (for owners, residents, tenants, guests and vendors). A payment of $100 must be made and the payment of the second $100 will be suspended**

Approved by the Board 10/30/2023.

provided that there is no other moving violation by the same driver in rolling 12-month periods since the date of the last citation.

- **If there is a second moving violation by the same driver within one year since the date of the last moving violation, then the suspended $100 fine, plus the new fine, is due at the same time of the second moving violation. Any additional moving violations by the same driver in rolling 12-month periods since the date of the last citation may be subject to the listed fines being doubled.**

- **For renting and leasing violations, each-and-every-day a violation exists shall constitute a separate and distinct violation.**

- **Renting/Leasing in violation of the governing documents, a qualified Rental Program Administrator may not be a homeowner. The Rental Program Administrator must notify the HOA and complete any appropriate documentation for any rental agreement before the rental commencement date. The Rental Program Administrator is responsible to collect any fees and/or management fees. In addition, he/she is responsible for any repairs and maintenance to the dwelling unit. All short-term rental agreements must comply with Chapter 37 of the City of Indio Municipal Code relating to Short-term vacation rentals.**

The costs incurred by the Association, if any, may be added to the listed fines. Any second or subsequent violations of the same rules, regulation, or other provision in the Governing Documents by an owner, resident, tenant guest or vendor who has been previously fined, for the same–violation, may be subject to the listed fines being doubled. *

***Examples:**
Fine amount is $25 for the first offense, would be $50 for the second offense, $100 for the third offense, etc. Fine amount of $100 for the first offense, would be $200 for the second offense, $400 for the third offense, etc.

SCHEDULE OF FEES FOR ENTRY ITEMS

Entry Gate Transponder

Fee for lost, requested exchange or non-return at sale or ending of tenancy	**$25**
Picture ID Card – Replacement after initial issue	**$15**
Guest ID Card – Replacement after initial issue	**$15**

Approved by the Board 10/30/2023.

SUN CITY SHADOW HILLS COMMUNITY ASSOCIATION

ANNOUNCEMENTS BY EMAIL REQUEST FORM

By your signature below, the Association shall be entitled to send you the following list of Association Communications to you via electronic communications:

Association Email Blasts, General Announcements and Notices to Members, Event Information, and Emergency Announcements.

NOTE: Making this election will result in your email address being placed on the Association's official membership list. If you do not wish your email address to be published to other members when they request a copy of the membership list, you will need to also sign the "Membership List Opt-Out Form".

Each owner of a Lot must fill out a separate form.

Please send all e-mail announcements to:

_____
E-mail Address

_____ _____
Signature Date

_____
Print Name

_____
Address within Shadow Hills

_____
Mailing Address (if different than address within Shadow Hills)

3401277v1

SUN CITY SHADOW HILLS COMMUNITY ASSOCIATION

Membership List "Opt-Out" Form

The Davis-Stirling Act allows members to request the association's membership list for any reason that is reasonably related to the requester's interest as a member. The Act further allows members who do not wish to have their contact information (mailing address(es)) shared with other members to "opt out" of the sharing of their information on the membership list. The Sun City Shadow Hills Community Association's membership list includes the names, property addresses, mailing addresses and, in some cases, email addresses of its members. This Membership List Opt-Out Form allows you to have all your contact information excluded from the Association's membership list. Note: Should you choose to have your contact information excluded from the membership list, your contact information will not be made available to any member who requests the membership list; however, the Association is required by law to provide you a copy of all materials distributed to the community by any such requesting member by first-class mail to your property address within the Sun City Shadow Hills community unless otherwise directed by you in writing below.

Unless you submit this form directing the Association NOT to share your contact information when a member requests a copy of the membership list, the Association is required by law to disclose your contact information.

Please be aware that this Membership List Opt-Out Form DOES NOT affect communications sent to you by the Association on behalf of the Association.

I/We, _____, hereby direct the Association to:

1. Withhold my/our name, property address, mailing address, and email address in response to any member's request to receive a copy of the Association's membership list; and

2. Transmit the materials to be distributed in connection with a request for the Association's membership list to me as follows (please check one of the following boxes):

   ☐ By first-class mail; OR

   ☐ By e-mail, at the following email address or addresses:

   _____

This form can be rescinded by the undersigned at any time in writing addressed to the Association's Board of Directors.

_____ _____
Owner's Signature Co-Owner's Signature (if applicable)

_____ _____
Owner's Name (Print) Co-Owner's Name (Print, if applicable)

_____ _____
Property Address in Sun City Shadow Hills Date

3324258v4

EMAIL AUTHORIZATION FORM

Associa®
Desert Resort Management

Sun City Shadow Hills Community ("Association") now offers all Owners the ability to receive notices and other correspondence from the Association electronically. If Owners accept delivery electronically, the Association hopes to reduce expenses associated with copying, mailing and postage, while also helping reduce the Association's carbon footprint and effect on the environment. Please complete and return this consent form to take advantage of this offer and to begin receiving communications electronically. ***Please note this form must be renewed annually, this helps to ensure we have the most current email address on file.***

The undersigned Owner/Member hereby agrees to accept delivery of all legally permissible documents and notices from the Association in electronic form, via e-mail in Adobe PDF or similar format. The documents which can be sent to you by the Association in electronic form include, but are not limited to, the following:

- Regular or Special Board Meeting Notices
- Proposed Rule Change Notices
- Request for Candidates, etc.
- Pro Forma Operating Budget or Summary
- Insurance Coverage Summary
- Rules and Regulations
- Disclosure Document Index
- Newsletter
- Access to Board Minutes
- Architectural Change Notice
- Informal Dispute Resolution (IDR) Notice
- Alternative Dispute Resolution (ADR) Notice
- Secondary Address Notice
- Reserve Funding Plan
- Reserve Study
- Reserve Study Updates
- Financial Statements and/or any Reviews
- Assessment Collection Policy
- Assessment and Foreclosure Notice/Form
- Monetary Penalty Schedule

By signing below, you confirm that you are Owner of the property listed below and/or authorized to make decisions for and bind the property. You further consent to the matters described herein and understand that with certain legally required exceptions by signing below you will no longer receive notices and documents from the Association via U.S. mail. You can revoke this authorization and again receive notices, disclosures and other documents from the Association in printed copy by sending a revocation notice to the Association Office by email notices@scshca.com, by fax to (760-345-4102), or by 1st class mail to 80-814 Sun City Boulevard, Indio, CA 92203.

No more than one (1) e-mail address will be accepted as the primary address for delivery of the above documents, per property address. This signed form may be returned to the Association by e-mail, facsimile, personal delivery or 1st class mail by using the information listed above.

I understand and agree that delivery of any notices, documents, communications or disclosures are complete at the time of e-mail transmission from the Association. I further understand that it is my obligation to notify the Association through the means described in this form if the e-mail address at which I wish to receive notice changes. I understand that I have the right, at any time, to have the documents delivered electronically pursuant to this consent form made available to me in paper form upon my written request.

_____	_____
Signature of Owner/Authorized Representative	Printed Name
_____	_____
Address within the Association	Primary E-Mail Address

SCSH 2022 VA

TELEPHONE DIRECTORY SUBMISSION FORM

Use the form below to add a listing to the telephone directory or to change/ remove an existing listing.

Changes will be made to the online telephone directory once they have been reviewed.

Changes made before **October 31** will be published in the printed edition of the telephone directory due out in October.

Submission Type (Check One):

☐ Change ☐ Addition ☐ Removal

First Name(s): _____

Last Name: _____

SCSH Street Address: _____

Phone Number 1: _____

Phone Number 2: _____

Email Address 1: _____

Email Address 2: _____

You may also make your submission electronically at: **scshca.com/directory**

ADVISORY COMMITTEE INTEREST FORM

Sun City Shadow Hills Community Association
Committee Interest Form

Volunteers are vital to our community! Sun City Shadow Hills has many committees which provide information and guidance to our HOA Board of Directors in a variety of areas. If you have experience or knowledge and you are willing to contribute to one of our committees, we welcome your application. Please indicate the committee(s) of interest by placing a priority number by the committees with #1 being the highest priority.

___ City Development Coordinating Committee
___ *The View* Advisory Committee
___ Covenants Committee
___ Design Review Committee
___ Emergency Preparedness Sub-committee
___ Facilities & Services Advisory Committee
___ Finance Advisory Committee/Sub-committee
___ **Other Committee**, *please specify*: _____
___ Food & Beverage Advisory Committee
___ Golf Advisory Committee
___ Health & Fitness Advisory Committee
___ Information Advisory Committee
___ Landscape Advisory Committee
___ Lifestyles Advisory Committee
___ Nominating Committee
___ Safety Advisory Committee

Name: _____ **Date:** _____

Address: _____

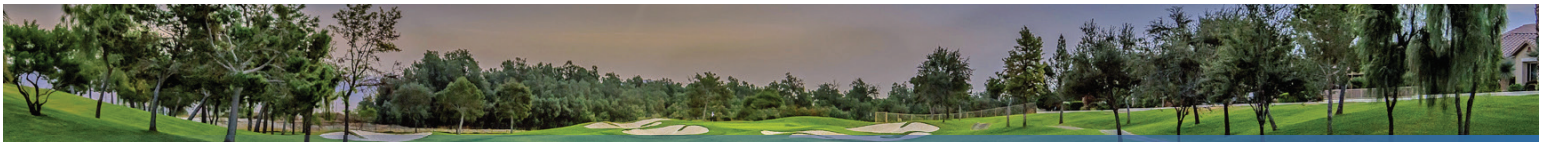
Phone #: _____**Email Address:** _____

Are you an Owner? Yes _____**No** _____ **Are you available year-round? Yes** _____**No** _____

If no, what months are you available? _____

Please provide a brief description of your background, experience, or expertise which would contribute to your committee(s) of choice. Please tell us why you would like to serve on this committee. You may also attach a resume/biography on a separate piece of paper.

Please see reverse side for Committee Descriptions



ADVISORY COMMITTEE INTEREST FORM (CONTINUED)

Please return this form to the HOA Office for review by our HOA Board of Directors.

Below is a brief description of each committee. Most committees meet monthly, check the community calendar for specific date and time. For more information on each committee visit our website at: www.scshca.com/hoa/committees

CITY DEVELOPMENT COORDINATING COMMITTEE (CDCC):
Acts as a liaison/information sharing link between the City of Indio, Land Developers, SCSH homeowners, and the Board of Directors.

***THE VIEW* ADVISORY COMMITTEE (TVAC):**
Reviews communication methods and assists staff in the publication of *The View* Magazine.

COVENANTS COMMITTEE (CC):
Hears and decides upon alleged violations of the Governing Documents as outlined in Section 13.06 (iv) of the CC&R's.

DESIGN REVIEW COMMITTEE (DRC):
Reviews proposed architectural and landscape changes/improvements to all residential lots to ensure compliance with the CC&R's, as well as the Design Rules. The goal is to assure the aesthetics of the community are not compromised.

EMERGENCY PREPAREDNESS SUB-COMMITTEE (EPSC):
Structured within the Safety Advisory Committee (SAC), its mission is to assess and advise on emergency preparedness needs for our 3,450 homes, 6,000 residents and $12M fixed assets.

FACILITIES & SERVICES ADVISORY COMMITTEE (FSAC):
Provides consulting services to SCSH regarding facility maintenance and remodeling projects, excluding Golf and Landscaping. It also inspects projects and contracts which exceed $50,000.

FINANCE ADVISORY COMMITTEE (FAC):
Reviews and analyzes all the Associations' financial statements to ensure that financial statements are reported in an accurate, clear, concise and informative manner.

FINANCE ADVISORY SUB-COMMITTEE (FASC):
Meets as needed to assist the FAC in making recommendations regarding the Future Major Repair and Replacement Fund and the Reserve Study process.

FOOD & BEVERAGE ADVISORY COMMITTEE (F&B):
Assists the Food and Beverage Management by making recommendations to improve the food and beverage operations at SCSH.

GOLF ADVISORY COMMITTEE (GAC):
Makes recommendations to improve the golf course programs and services and provides input regarding golf course related matters, including finance and operations.

HEALTH & FITNESS ADVISORY COMMITTEE (H&F):
Assists the Fitness Director in making recommendations on policies and programs concerning improvements and implementation of Health and Fitness programs.

INFORMATION ADVISORY COMMITTEE (IAC):
Assesses the information needs of the community and assists staff in the creation of relevant news articles to be published on the SCSH website, as well as other communication venues throughout the community.

LANDSCAPE ADVISORY COMMITTEE (LAC):
Advises on how best to maintain and enhance the landscaping in the Common Areas of our community. The LAC recommends improvements and evaluates associated costs and the overall impact on the annual budget.

LIFESTYLES ADVISORY COMMITTEE (LSAC):
Assists the Lifestyle Director in making recommendations on policies and programs concerning improvements and implementation of Lifestyle Events and Programs.

NOMINATING COMMITTEE:
Presents nominees for the Board election each year and supervises key campaign events.

SAFETY ADVISORY COMMITTEE (SAC):
Reviews security reports, evaluates incidents, and liaises with the Indio Police Department in areas of community safety and security. The SAC also advises on safety and security improvements in the community.

Advisory Committee Interest Form 9/8/20

First Response for Home Alarm & Welfare Check Permission to Enter Property and Release of Liability

I, _____, hereby grant permission to employees of Allied Universal to enter upon my property located at _____, for the purpose of responding to my burglar alarm.

I acknowledge that response times may vary widely, that Allied Universal response may not prevent damages to my property or financial loss caused by criminal activity, and that my privacy may be violated by responding Allied Universal officers. I hereby waive any claim for damages and agree to hold harmless Allied Universal, Sun City Shadow Hills Community Association, and Associa Desert Resort Management for any loss or damages related to the execution of this alarm response service, and/or welfare check.

Print Name: _____

Signature: _____

Date: _____

HOA MONTHLY ASSESSMENT & PAYMENT

Effective January 1, 2024, the monthly HOA assessment is $346. There are currently four methods to pay your monthly assessment.

1. **Monthly mail payment** by homeowner. Must include the coupon or account number and check payable to “SCSH Community Association” and mailed to:

   Sun City Shadow Hills
   c/o Desert Resort Management
   P.O. Box 601205
   Los Angeles, CA 90060-1205

2. **Online bill pay** through your bank. Log-in to the service with your bank and create a new account with payment details.

3. **Association Direct Debit/ACH Program.** If you are interested in Electronic Funds Transfer or ACH payment you must complete the Associa-Request Automatic Payment of Assessments Form available at scshca.com/autoassessment. Download the form and complete the information and return by email scan and send the form & a voided check to: csscdirectdebit@associa.us. The form is also available at the HOA office and at the back of this packet.

4. **TownSquare** is a third-party payment program. The fee to pay online with a bank account is $2.95. The fee to pay online with a credit card is $2.95 plus 3½ percent. For further information or to register: https://app.townsq.io/login

Associa®

REQUEST FOR AUTOMATIC PAYMENT OF ASSESSMENTS

Please Return to HOA Office with a Voided Check

Thank you for your interest in Electronic Funds Transfer. Please fill out the following information to complete this request.

HOMEOWNER AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER

I authorize the branch and the financial institution listed below to debit my bank account automatically for each association assessment billing period. ***Note: Information below is required. If not provided, there will be delays in processing your direct debit request.***

Management Company Name: DRM / ASSOCIA

Homeowner Name: _____

Homeowner Account Number: _____

Association Name: SUN CITY SHADOW HILLS

Address And Unit #: _____

City: INDIO State: CA Zip: 92203

Direct Debit Start/Stop Date (MM/YYYY): _____ / _____

Homeowner Bank Name: _____

Homeowner Bank Routing Number: _____

Homeowner Bank Account Number: _____

☐ **CHECKING ACCOUNT** – Include a voided check from the account you would like to debit

☐ **SAVINGS ACCOUNT** – Include letter from bank that includes your full account number and routing number. **Statements will not be accepted.**

Only checks for US Banks will be accepted. Deposit slips cannot be used in place of a voided check.

Signature: _____ Date: _____

In order for funds to be pulled in time for next month's assessment, this form must be received no later than the 20th of the prior month. The automatic payment process will begin with your next assessment period once we have received your completed form and either your voided check or letter from bank that includes your full account number and routing number.

Return by email: Scan and send this form and a voided check to: csscdirectdebit@associa.us

Return by mail:
Complete and send this form and a voided check to the following address:

OR

Associa
1225 Alma Rd., Suite 100
Richardson, Texas 75081

Delivering unsurpassed management and lifestyle services to communities worldwide.

City of Indio Utility User Fee
Application for Exemption General Information

All City of Indio residents and businesses are assessed a Utility Users Tax on amounts paid for water, telephone, cable, gas and electric service. You may qualify for an exemption of the Utility Users Tax if you meet the following criteria:

1. The utility bill is in your name, and you pay the bill directly to the utility company, and
2. You live within Indio city limits, and
3. You are age 62 or older and file as head of household, or
4. You are a recipient of the Social Security Administration's Supplemental Security Income Program for the Aged, Blind, and Disabled. Requests for exemptions are accepted at the City of Indio Finance Department located at 100 Civic Center Mall (located directly across from the Indio Library), and the Indio Senior Center located at 45700 Aladdin St.

In order to process your request in a timely manner, please bring in the following:

1. Completed Application, and
2. Proof of age (driver's license, state ID, or birth certificate), or
3. Certification from SSI, and
4. Copies of the most recent utility bill from each of the following utility companies that service your residence:

    - Water
    - Gas
    - Electricity
    - Cable TV
    - Telephone
    - Cell Phone

Please keep in mind that each utility company has their own billing cycles and that it can take up to 60 days for your exemption form to be processed.

Retroactive application is also available on the City of Indio website: www.indio.org.

CITY OF INDIO
UTILITY USER FEE
APPLICATION FOR EXEMPTION

City of Indio - 100 Civic Center Mall Indio, CA 92201
(760) 391-4026 Fax: (760) 391-4021

Applicant's Last Name	**First Name**	**Middle Initial**	**DOB**
	Service Address		**Phone Number**
Mailing Address (If different than Service Address)			

Please list all companies and account numbers for the utilities to be exempted

Utility Type	Company	Account Number
Water		
Gas		
Electric		
Telephone		
Cellular Phone		
Cable		

I hereby request exemption from the City of Indio's Utility User Fee, with the understanding that I must renew every two years, for the following reason (per Section 23.B.21 of the City of Indio Code):

☐ Age 62 or older
Filing as head of Household

☐ Recipient of SSI for the Aged, Blind, or Disabled

If there are any changes in circumstances that might disqualify you from this exemption, you must notify the City of Indio, Finance Department within ten (10) days. Failure to do so is a misdemeanor. (ICC 23B.29)

I DECLARE, UNDER PENALTY OF PERJURY THAT THE PROPERTY ADDRESS FOR WHICH I AM REQUESTING THE EXEMPTION IS MY RESIDENTIAL LIVING QUARTERS, I AM THE HEAD OF HOUSEHOLD AT THAT ADDRESS, AND THAT ALL THE OTHER INFORMATION PROVIDED IS TRUE AND CORRECT.

_____ Signature of Applicant

_____ Date

Exemption verified by _____ Approved _____