

**6.2 Shadows Restaurant Catering Policy:**

The following is the policy regarding catering of events held within the Sun City Shadow Hills facilities:

(a) Any time Charter Clubs or Resident Groups request linens for tables, without using Shadows Catering Service, regardless of whether food is served or not, there will be a charge for linens of \$5.00 per tablecloth and 25 cents per napkin.

(b) Shadows Catering Plus is a package offered by Shadows which includes labor to provide services for your catered events at the Montecito Clubhouse. Labor will be provided for set-up of the buffet line, covered tables with standard colored linens, set-up in the conference room and provide plates, flatware and clean up after the event.

1) Minimum of 25 people and the maximum size Shadows restaurant will cater is 125

2) For groups over 125, an outside caterer is highly recommended

Charter Clubs and Resident Groups may elect to utilize Shadows Catering Plus as an alternative to providing its own labor, either by volunteers or an outside service.

(c) All alcohol with the exception of beer and wine is prohibited and not allowed to be brought onto the premises.

(d) Charter Clubs and Resident Groups will be allowed to utilize the kitchen, at no charge, to obtain water and ice, but all containers and cups are to be supplied by the Charter Club or Resident Group. Charter Clubs and Resident Groups may use the refrigerators for storage of food solely on the day of the event. **Ovens and stoves, may not be used at any time.** Warming ovens may be used by Charter Clubs and Groups and / their outside caterer. Charter Clubs and Groups will be held responsible for all cleanup after use. If the kitchen is not left completely clean after conclusion of the event, the Charter Club or Resident Group will be subject to a \$200 clean-up fee.

(e) Charter Clubs and Resident Groups are not employers; therefore they may not employ any staff at any time.

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